Dear [name of employer]

I am writing to advise that [I had a miscarriage/my child died after birth/was stillborn]. However, I wish to confirm that I will remain on [primary carer leave/negotiated carer leave] as per the notice I provided on [date].

[Primary carer leave/negotiated carer leave] enables the birth mother to look after a newborn baby as well as to recover from giving birth. In my situation, although I do not have the care of my child, I will take time away from work to recover from the birth and the related circumstances.

Information that applies to my situation can be found at these links:

* Employment New Zealand: <https://www.employment.govt.nz/leave-and-holidays/parental-leave/eligibility/>
* Whetūrangitia: <https://wheturangitia.services.govt.nz/>

I will contact you towards the end of my leave period to discuss my return to work.

I appreciate your support at this time.

Yours sincerely

[employee name]